 

**Authorization Letter to Publish Original and Unedited Work (CAP)**

Date: Country:

Editorial Board

*Revista Estudios*

*Escuela de Estudios Generales*

University of Costa Rica

Editorial Board:

The undersigned, as author(s) of the manuscript titled:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ submitted for consideration of its evaluation in *Revista Estudios*, hereby declare under oath that:

1. The text is original and unedited; that is, it constitutes the intellectual production of the individual(s) identified as author(s), and it has not been previously published in either print or digital format.
2. The text has not been simultaneously submitted for publication to another print journal, electronic journal or in any other publishing platform, including but not limited to academic journals, blogs, repositories or websites.
3. That they are authorized to submit the manuscript to *Revista Estudios*. Likewise, they accept that the proposal and further publication of the manuscript will be governed by the editorial policies of *Revista Estudios*, the institutional regulations of the University of Costa Rica, and the law of Costa Rica. In case of any possible difference of criteria or future dispute, it will be resolved in accordance with the procedures of *Resolución Alterna de Conflictos* and the Costa Rican Jurisdiction.
4. There is no conflict of interest that could influence the results of the manuscript. If the manuscript has any conflict of interest, it must be explicitly disclosed in a section of the manuscript.
5. They acknowledge that *Revista Estudios* does not necessarily share the statements made in the published text.
6. All cited data and their corresponding references are reliable, and all corresponding sources and credits are properly cited in accordance with the APA 7th edition citation format.
7. If the article includes content such as charts, tables, pictures, figures, illustrations, photographs, drawings, maps, diagrams, or any other visual elements whose copyrights are held by a third party not listed as author or coauthor of the article, the applicants must have acquire the corresponding authorization for the publication of these contents in *Revista Estudios* and may provide them upon request. This authorization for use of visual elements must be attached in the 4th step of the submission in *Portal de Revistas*. The submission of this authorization is an essential requirement for the publication of visual elements included in the manuscript. Exceptions to this requirement are elements in the public domain or published under a license compatible with the open access publication and disclosure policies of *Revista Estudios*, available on the website <https://revistas.ucr.ac.cr/index.php/estudios/about>
8. They authorize *Revista Estudios* to do any of the following activities:
   1. Graphic and stylistic editing of the text or any part thereof to ensure it meets the standards of *Revista Estudios,* asindicated on the website: <http://revistas.ucr.ac.cr/index.php/estudios/about/submissions#authorGuidelines>
   2. Publication and full reproduction of the text or part of it with the proper acknowledgement of authorship.
   3. Adaptation of the text to reading, audio, or voice format and any other available technical representation or mechanism, that allows its access to individuals with partial or total visual impairment, or any other disability that limits their access to the conventional reading of the article.
   4. Distribution and availability of the text to the public, free of charge, through the mechanisms it has at its disposal.
   5. Any other form of use, process or system known or to be known that is related to the activities and editorial purposes to which *Revista Estudios* is linked.
   6. All of the above activities will be carried out following the principles of Open Access and through the use of Creative Commons licenses or any other equal system.
9. In case the text is accepted for its publication, they accept the publication of the work under the Creative Commons [Attribution-NonCommercial-ShareAlike 4.0 International (CC BY-NC-SA 4.0)](https://creativecommons.org/licenses/by-nc-sa/4.0/deed.es) deed. In case of rejection, the author(s) are free to submit their article to another journal or means of publication and all established in this document shall be annul.

Regards,

Author’s full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Passport, Costa Rican National(personal) Identification Number, DIMEX)

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Author’s full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Passport, Costa Rican National(personal) Identification Number, DIMEX)

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Author’s full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Passport, Costa Rican National(personal) Identification Number, DIMEX)

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Author of the Article.**  **In the case of multiple authors, they should fill out the form individually.** | |
| Full name: |  |
| Last academic degree attained |  |
| Institutional affiliation (full name (in the institution’s original language), city and country of the institution) |  |
| City, country: |  |
| ORCID  (In the case of not owning an ORCID code, you could generate it for free at [www.orcid.org](http://www.orcid.org)) |  |
| Email:  (Preferably an institutional one) |  |
| Brief resume of no more than 2000 words. It should include academic degrees, field of specialization, areas of expertise, and current place of employment. |  |

|  |  |
| --- | --- |
| **Author of the Article.**  **In the case of multiple authors, they should fill out the form individually.** | |
| Full name: |  |
| Last academic degree attained |  |
| Institutional affiliation (full name (in the institution’s original language), city and country of the institution) |  |
| City, country: |  |
| ORCID  (In the case of not owning an ORCID code, you could generate it for free at [www.orcid.org](http://www.orcid.org)) |  |
| Email:  (Preferably an institutional one) |  |
| Brief resume of no more than 2000 words. It should include academic degrees, field of specialization, areas of expertise, and current place of employment. |  |

|  |  |
| --- | --- |
| **Author of the Article.**  **In the case of multiple authors, they should fill out the form individually.** | |
| Full name: |  |
| Last academic degree attained |  |
| Institutional affiliation (full name (in the institution’s original language), city and country of the institution) |  |
| City, country: |  |
| ORCID  (In the case of not owning an ORCID code, you could generate it for free at [www.orcid.org](http://www.orcid.org)) |  |
| Email:  (Preferably an institutional one) |  |
| Brief resume of no more than 2000 words. It should include academic degrees, field of specialization, areas of expertise, and current place of employment. |  |